

## **2009 Conclave Registration Policy**

The 2009 Section Conclave Registration Process is as follows:

- Forms will be made available online at [conclave.ne1a.org](http://conclave.ne1a.org) on October 1, 2008.
- On January 1, 2009, the online registration website will open for Lodge Advisers to begin entering Section Conclave participant information.
- The early bird registration fee is \$35. The first deadline for the phase is April 15, 2009, when Lodge members shall submit their registration form to their Lodge for the early bird registration fee. Lodges have until midnight on April 22, 2009, for this early bird registration phase to enter participant registration information online at [adviser.ne1a.org](http://adviser.ne1a.org).
- The regular registration fee is \$40. The period will be from April 15, 2009, until May 27, 2009. Lodges have until June 3, 2009 to enter participant registration information online at [adviser.ne1a.org](http://adviser.ne1a.org) for this registration phase. The database will close at midnight on June 3, 2009.
- On April 22, 2009, each Lodge should be prepared to contact their Council office in order to request a check for all participants entered during the early bird phase. The check shall be sent to the address below. On May 29, 2009, each Lodge should be prepared to contact their Council office in order to request a check for all participants entered during the second phase. All Conclave fees shall be transmitted to Section NE-1A prior to the start of the Section Conclave.
- Lodges may enter "John Does" in each phase to reserve spaces for Lodge members. If a new Ordeal candidate completes his Ordeal after January 1, 2009, he will be able to pay the Conclave fee of \$35 regardless of when he registers.
- Lodges may bring additional participants from their Lodge to the Section Conclave provided that there is space available if signed up after June 3, 2009, and he has the approval from the Section Chief, Section Adviser, and Conclave Coordinator.
- Each Lodge contingent member at the Section Conclave will receive a \$5 dollar trading post coupon only good at the 2009 Section Conclave Trading Post at Camp Hinds if the Lodge is able to register a Lodge contingent by April 22, 2009, that represents 10% of the total active Lodge membership that was filed on the Lodge Recharter Petition by December 31, 2008. If members sign up during April 15 – May 27, 2009, and the Lodge has completed its 10% Lodge contingent goal, they will receive the same \$5 dollar coupon to the Section Trading Post at Camp Hinds.

**Section NE-1A**  
Order of the Arrow

Any questions should be directed to the Section Chief or Section Adviser.

Payment shall be made to PINE TREE COUNCIL and sent to the attention of the

Section Staff Adviser:

Matt Randall

Pine Tree Council, BSA

131 Johnson Road

Portland, Maine 04102

(207) 797-5252 - [mrandall@bsaemail.org](mailto:mrandall@bsaemail.org)

**Registration Calendar**

- January 1, 2009*** - Registration database opens at [adviser.ne1a.org](http://adviser.ne1a.org).
- April 15, 2009*** - Lodges receive registration forms for the early bird registration from Lodge members.
- April 22, 2009*** - Last day for Lodges to enter participants into the Section database for the early bird registration.  
- Last day for Lodges to register a contingent of 10% of their membership from the December 31, 2008 recharter petition to receive the trading post discount at the 2009 Section Conclave  
- Lodges shall contact their Council office to request a check for all participants entered during the early bird phase.
- May 27, 2009*** - Conclave registration closes for the regular registration at the Lodge level.
- May 29, 2009*** - Lodges shall contact their Council office to request a check for all participants entered during the regular registration phase.
- June 3, 2009*** - Last day to enter participant information in the Section database at [adviser.ne1a.org](http://adviser.ne1a.org).